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| **Venue:** | | | Hampton Hill CC | **Operation / activity assessed:** | Field practice for Senior/Junior sides during Covid 19 Pandemic 2020 including KWIK Cricket. | | |
| **Assessment by:** | | | Dave Mackinney | **Date:** | 14th June 2020 | | |
| **Training Area/Location provide a description and check that the area and surroundings are safe and free from obstacles and that the area is fit and appropriate for the activity:** | | | | Training will be held at Hampton Hill CC, Bushy Park, Hampton Hill. Training will be held on the outfield. A check of the area for rubbish will be made prior to each session. All members of the public will be informed of the session and asked to vacate the playing area where necessary.  Clear procedures have been provided for all members which must be followed and a pre check list in addition to a pre-screening letter sent to all members prior to their arrival.  Rules and procedures will be overseen by session leads and HHCC appointed person.  Each session will be pre booked by a booking mechanism with an emphasis on social distancing.  Designated areas will be assigned for each group, with areas for each member for kit and padding up, etc.  Access to toilet facilities within the Pavilion will be managed by a designated Club Representative with hand cleansing and anti-bacterial wipes available.  Signage will be situated around the pavilion highlighting the risks of Covid 19. | | | |
| **Emergency Procedures:** | | | | Emergency vehicles will enter the Park by the Hampton Hill gate. The nearest hospital is Teddington Memorial Hospital, Hampton Road Twickenham TW11 0JL. First Aid kit to be carried by organiser/appointed person of the net session. | | | |
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| **List of Equipment/documents:** | | | | 1. Pre-Screen Letter/Questionnaire 2. Check list on Risk Assessment  3. Mitt / Gloves 4. Bats  5. Hand Sanitiser 6. Balls  7. First aid Kit 8. Risk Assessment  9. Procedure document. 10. Stumps/ cones  11. Bin | | | |
|  | **Risk or Hazard** | **Control Measure** | | | | **Risk Factor** | **Adequate** |

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|  | |  | | | |  | | | | | | **Severity** | | **Likelihood** | | **Risk** | **Y / N** | |
| 1. | | Spread of Covid-19 Coronavirus at risk are the following persons   * Members * Visitors * Anyone else who physically encounters any members or visitors to HHCC | | | | * All members will receive a copy of the pre-screening questionnaire * All members will receive a copy of the training protocol document. * All members will pre-book their session * Club to ensure ratios are in line with government and ECB guidance. * Members to observe social distancing * Dedicated area for parents to watch the sessions, in adherence to social distancing rules. * Dedicated areas for participants to store kit and work within / wait. * Hand Sanitisers and cleaning wipes available, with first aid kit and rubbish bin at all sessions. * To be reminded on a regular basis to wash their hands for 20 seconds, particularly at the end of the session. * Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it * Avoid touching face, eyes, nose or mouth with unclean hands. | | | | | |  | |  | |  |  | |
|  | | **Risk or Hazard** | | | | **Control Measure** | | | | | | **Risk Factor** | | | | | **Adequate** | |
| 2. | | Who is attending; ensuring aware of procedures and requirements; Pre booking; attendance?  Risk of persons not following guidelines. | | | | * All members will receive a copy of the pre-screening questionnaire * All members will receive a copy of the netting protocol document. * All members will pre-book their session * All members to acknowledge and confirm they have read the pre-screening questionnaire and the netting protocol document and confirm at start of session with session lead. * For junior sessions U14 and below, parents must remain in attendance * The coach/lead running the sessions will manage the attendees in accordance with social distancing rules and follow up any issues that may occur. | | | | | |  | |  | |  |  | |
|  | | **Risk or Hazard** | | | | **Control Measure** | | | | | | **Risk Factor** | | | | | **Adequate** | |
|  | |  | | | |  | | | | | | **Severity** | | **Likelihood** | | **Risk** | **Y / N** | |
| 3. | | Set up, clear setting up protocol with pre check list of all items on check list.  Ensuring all relevant persons are aware of responsibilities on day of netting.  Requirement to maintain social distancing.  Risk of persons not following guidelines. | | | | * Review and ensure copy of session protocol in place. * Session lead to brief all participants prior to the start of the session and provide opportunities for any questions. * Wipe down all touch points mainly on bats, stumps, balls and Mitt/gloves at start and end of session. * Names/responsible persons assigned to tasks. * Social distancing to remain in place where possible when setting up. * No unauthorised users not on list can participate. * Reminders to participants to maintain social distance. * The coach/lead running the sessions will manage the attendees in accordance with social distancing rules and follow up any issues that may occur. | | | | | |  | |  | |  |  | |
| 4. | | Use of equipment during net sessions to alleviate and reduce the risk of infection. | | | | * To follow session procedures and protocols * Coach will be wearing a mitt / gloves at all times. * All touch points to be wiped before 1st session and after each session. These primarily will be the bats, balls, cones and stumps * Any persons sitting around the sessions must practice social distancing and sit in designated areas. * Strict guideline on no persons to share kit for hard ball training * For KWIK/ soft ball. Ensure that all equipment is cleaned prior to the session, during the session when touched by a second person, and at the end of the session, so that it is ready for use again. * Equipment in use will be the balls, both soft and hard, KWIK bats and Stumps, stumps, cones, Mitt and gloves. * Kit and equipment will not be shared. Each player will provide their own playing kit and equipment. * For KWIK usage, each player will have their own equipment provided for the session, cleaned prior to the sessions and at the end of the session. * Each individual to bring their own filled water bottle. * Participants encouraged to wear sun cream and a hat for sessions. | | | | | |  | |  | |  |  | |
| 5. | | Putting equipment away. | | | | * Review and ensure copy of session protocols in place. * All touch points and equipment to be wiped at end of session; these primarily will be the bats, balls, stumps and cones * Social distancing to remain in place where possible when putting equipment back,   + If not, persons to wear mask, gloves to minimise issues. * No unauthorised participants who are not on lists. * The coach/lead running the sessions will manage the attendees in accordance with social distancing rules and follow up any issues that may occur. | | | | | |  | |  | |  |  | |
| Risk factors: Severity of injury (S) x Likelihood of occurrence (L). The overall risk rating for this operation/activity is arrived at by determining the average from the total of the risk factors for each hazard considered and employing the matrix as outlined below. | | | | | | | | | | | | | | | | |
| Severity | | | | Likelihood | | |  | Severity Likelihood | Improbable | Unlikely | | Likely | | Very likely | | |
| No injury | | 1 | | Improbable | | 1 |  | No injury | 1 | 2 | | 3 | | 4 | | |
| Minor injury | | 2 | | Unlikely | | 2 |  | Minor injury | 2 | 4 | | 6 | | 8 | | |
| Major injury | | 3 | | Likely | | 3 |  | Major injury | 3 | 6 | | 9 | | 12 | | |
| Fatality | | 4 | | Very likely | | 4 |  | Fatality | 4 | 8 | | 12 | | 16 | | |
| Risk Assessment: the resulting risk rating can be used to prioritise actions. | | | | | | | | | | | | | | | | |
| 1 – 4 | | | Low | | | Training programmes, net use and playing activities are to be re-assessed if any changes occur before review date on the 14 Jul 2020 | | | | | | | | | | |
| 5 – 8 | | | Medium | | | Monitor activities regularly and carry out remedial action as soon as possible but within 6 weeks, if appropriate. | | | | | | | | | | |
| 9 - 16 | | | High | | | Appropriate coaching plan / safe method of planning and delivering activity to be developed. Activity should be closely monitored to ensure appropriate controls are in place to reduce risk. | | | | | | | | | | |